

REQUEST FOR PROPOSAL
CITY OF NICHOLASVILLE
FIRE STATION #2
1022 SOUTH MAIN STREET
NICHOLASVILLE, KENTUCKY 40356
KITCHEN REMODEL
RFP 2025-291

The City of Nicholasville is seeking Request for Proposals from qualified Companies to remodel the Kitchen Area, located at 1022 South Main Street, Nicholasville, Kentucky 40356.

Request for Proposals will be received by the City of Nicholasville until Noon November 10, 2025. The bidder is solely responsible for the timely submission of his/her bid.

Address Bids to the City of Nicholasville,
Purchasing Department
Pauline Horsley, Purchasing Agent
517 North Main Street, Nicholasville, Kentucky 40356
On or before November 10, 2025 at Noon, Eastern Time.
Reference RFP #2025-291 on front of envelope.

No bid may be withdrawn for a period thirty days (30) calendar days after the bid opening. The City of Nicholasville reserves the right to reject any and all proposals, and to waive any informality in Request for Proposals received. The city reserves the right to make award in the best interest of the City of Nicholasville.

Scope of Services and Standards of Work:

- **Install new countertops.**
- **Install commercial back splashes.**
- **Install new sink.**
- **Relocate existing cabinets, refurbish existing, and install partial new cabinetry.**
- **Remodel lighting system.**
- **Install new exhaust hood above stove to vent outside.**
- **Install new LVP flooring.**

Contractor obligations:

The Contractor is to supply labor, tools and equipment.

Safety:

Job site activities shall at all times be conducted in accordance with applicable Federal, State and Local requirements.

Damage to Facilities/Insurance Requirements:

The Contractor shall submit proof of Comprehensive General Liability Insurance carried in the minimum amount of \$1,000,000 bodily injury and \$1,000,000 property damage. Workers Compensation and motor vehicle liability insurance are also required. Proof of insurance must be submitted to the City of Nicholasville prior to execution of the contract for services.

Supervision/Customer Notification:

The Contractor shall remain in close communication with the City of Nicholasville Fire Department designated representative. No work shall commence that has not been directed by the City of Nicholasville designated representative, Assistant Chief Mary Kazsuk at (859) 410-1128, or email at martin.kazsuk@nicholasville.org.

Contractor Employees:

All employees of the Contractor, while working shall maintain a professional attitude toward the work being performed and toward all customer contacts incurred while working on the City of Nicholasville.

Invoices:

May be submitted by Contractor for payment at Contractors discretion, but submissions shall be made monthly with payment net 30.

Assignment:

No assignment, subcontracting, subletting or transferring shall be permitted without written approval of the City of Nicholasville.

Term/Limitation of Time to Complete Work:

The Contractor is expected to start work promptly after the authorization to proceed is issued. Work shall begin within 30 days of the execution date of authorization to proceed, and all work shall be completed within 30 days of the execution date of the contract.

Indemnification:

The Contractor agrees to and shall indemnify and hold the City of Nicholasville harmless from and against all liability, loss, damages or injury, and all costs and expenses (including attorneys' fees and costs of any suit related thereto), suffered or incurred by the City, arising from or related to Contractor's negligent performance under this contract.

References:

The Contractor shall supply, with its bid, professional references of companies or organizations for which it has performed similar work within the last 24 months. At least three (3) references shall be included with a contact name and telephone number.

BIDDER REFERENCE FORM

The Contractor shall supply, with its bid, professional references of companies or organizations for which it has performed similar work within the last 24 months. At least three (3) references shall be included with a contact name and telephone number.

1. Company Name: _____
Contact Name: _____
Contact Phone: _____ Contact Email: _____
Date(s) of Services Rendered _____
Brief Description of Specific Services Rendered _____

2. Company Name: _____
Contact Name: _____
Contact Phone: _____ Contact Email: _____
Date(s) of Services Rendered _____
Brief Description of Specific Services Rendered _____

3. Company Name: _____
Contact Name: _____
Contact Phone: _____ Contact Email: _____
Date(s) of Services Rendered _____
Brief Description of Specific Services Rendered _____
