



Planning & Zoning
BUILDING PERMIT APPLICATION

CONSTRUCTION ADDRESS: \_\_\_\_\_

SUBDIVISION: \_\_\_\_\_

APPLICANT: \_\_\_\_\_ Phone No: \_\_\_\_\_

Email: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_ Contractors Business License # \_\_\_\_\_

Address: \_\_\_\_\_

Phone No: \_\_\_\_\_

OWNER OF PROPERTY: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No: \_\_\_\_\_

Permit for: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Proposed Use: \_\_\_\_\_ Lot # \_\_\_\_\_ Unit \_\_\_\_\_ Sec. \_\_\_\_\_ Block \_\_\_\_\_

Lot Dimensions \_\_\_\_\_ Lot Sq. Ft. / Acre \_\_\_\_\_

# of Units \_\_\_\_\_ Construction Type: \_\_\_\_\_

Principal Type of Heating Fuel: (ELECTRIC) \_\_\_\_\_ (GAS) \_\_\_\_\_

Outside Dimensions of Structure: \_\_\_\_\_ Stories/Height \_\_\_\_\_

Foundation: Basement \_\_\_\_\_ FIN / UNFIN \_\_\_\_\_ Crawl \_\_\_\_\_ Slab \_\_\_\_\_

Flood Plain: Yes \_\_\_\_\_ No \_\_\_\_\_

Total Living Sq. Ft. \_\_\_\_\_ Non living Sq. Ft. \_\_\_\_\_ Bedrooms \_\_\_\_\_ Bathrooms: Full \_\_\_\_\_ Partial \_\_\_\_\_

Number of Parking Spaces: (Inside) \_\_\_\_\_ (Outside) \_\_\_\_\_

Cost: Building \_\_\_\_\_ Lot \_\_\_\_\_ Parking Lot \_\_\_\_\_

Sign \_\_\_\_\_ Accessory Bldg. \_\_\_\_\_ Improvements \_\_\_\_\_

Demolition \_\_\_\_\_ Other \_\_\_\_\_ Landscaping \_\_\_\_\_

APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

For e-signature type name

ATTACHED ARE: [ ] SITE PLAN [ ] PARKING LOT LAYOUT
[ ] BUILDING PLANS [ ] LANDSCAPE PLAN
[ ] OTHER

\*NEW CONSTRUCTION MUST PROVIDE COPY OF N.O.I (NOTICE OF INTENT TO DISTURB LAND) PER ARTICLE 16 OF THE ZONING ORDINANCE PRIOR TO ISSUANCE OF PERMIT. SILT CONTROLS MUST BE INSTALLED AND APPROVED BY THIS OFFICE PRIOR TO ANY INSPECTIONS.