

Request for Proposal
City of Nicholasville
Fire Department Training Center
October 22, 2024
#2024-273

This RFP should not be construed as a commitment on City of Nicholasville's part to obtain any Services from any vendor or to fully implement this project. At any time, the City of Nicholasville (The City) may terminate or modify this RFP and request revised proposals from respondents. The City may reject any or all proposals at its sole discretion. All expenses associated with providing the information requested in this RFP are borne solely by the respondents to this document. The City assumes no legal or financial responsibilities for such expenses.

A. RFP PURPOSE AND SCOPE:

The purpose of this Request for Proposal ("RFP") is to solicit pricing and proposals for the City of Nicholasville, Fire Department Training Facility, located at 201 East Brown Street, Nicholasville, Kentucky 40356.

B. DESCRIPTION OF SERVICES:

The following description outlines the scope of work for the project.

Fire Training Center, Concrete Pads.

1. Proposer's will thoroughly examine the specifications, supplemental conditions, and all other documents.
2. Proposer's will make all investigations necessary to thoroughly inform themselves regarding performance of services as required by the RFP Documents. No plea of ignorance as a result of failure to make the necessary examinations and investigations will be accepted as a basis for varying the requirement of the City.
3. If a bidder needs clarification of the RFP documents, bidder must submit a written request to the Purchasing Agent. A request for clarification must be in writing and received by the Purchasing agent, no later than (4) days prior to the scheduled bid opening.

C: SUBMISSION OF RFP:

1. All RFP'S shall be enclosed in sealed envelopes and submitted to the City of Nicholasville, 517 North Main Street, Nicholasville, Kentucky 40356, Attention: Pauline Horsley, Purchasing Agent. The name and address of the proposer, date of the bid opening and the bid name will be shown on the outside of the envelope. All RFP'S must be received by Tuesday, October 29, 2024, Noon, which at that time will be recorded as being received.
2. Proposer's agree that the price will remain firm and subject to acceptance by the City for a period of 60 calendar days from the bid opening date.
3. RFP'S received after the time set for the RFP opening will not be considered.

D: CONTRACTOR EXPERIENCE/REFERENCES:

1. Each interested Contractor shall have at least (5) years' experience and shall provide at least five references.

E. CONTRACTOR REQUIREMENTS:

1. Access to Fire Training Center: Shall be determined upon bid award.
2. Invoicing and Payment: Shall be net 30.
3. Supervision: Contractor shall have one individual designated as the Supervisor of the crew at All times while on Project.
4. Liability Clause: Successful bidder shall furnish the following insurance certificates in full amounts Required by Kentucky Statutes. All Certificates shall remain up to date and on file during duration of the contract.

1. A current Certificate of Liability Insurance must be provided to the Purchasing Department with the Following minimum coverage:

Broad Form Comprehensive General Liability, including Products and Completed Operations.

Bodily Injury: \$1,000,000 each occurrence
 \$2,000,000 aggregate

Property Damage: \$1,000,000 each occurrence

2. Automobile Liability, including any auto, hiring autos and non-owned autos.
3. Workers Compensation for all employees used on the job pursuant to statute.
4. Contractor must hold a current City of Nicholasville Occupational License.
5. Business License, contractor shall provide proof of Business License for the City of Nicholasville.

F. QUALIFICATIONS:

Please submit the following with your RFP package:

1. List at Least (5) References
2. A summary of your relevant experience and qualifications, including examples of work you have done for Other clients.

G. SPECIFICATIONS FOR CONCRETE PAD:

Project 1. Concrete Pad

50' x 36' x 5" Deep, location next to existing pad.

Project 2. Concrete Pad

50' x 50' x 5" Deep with 8 Heavy Duty Recessed Anchor Points.

Project 3. Concrete Pad

50' x 109' x 5" Deep concrete pad.

Scope of Project to Include:

Grade Work, Fiber 4000 PSI Concrete, Broom finish and Sealer.

H. PRIMARY CONTACT:

Name: Pauline Horsley
Phone: 859-885-1121 or 859-519-6556 - City Cell
Email: pauline.horsley@nicholasville.org
Address: 517 North Main Street, Nicholasville, KY 40356
Name: Will Gover, Deputy Chief, Fire Training/Safety
Phone: 859-554-5100

I. TIMELINE & BUSINESS REQUIREMENTS:

All Request for Proposal **MUST** be received no later than
Tuesday, October 29, 2024, at Noon.
517 North Main Street
Nicholasville, Kentucky 40356
Attn: Pauline Horsley
RFP 2024-273

WORK UNDER THIS CONTRACT IS NON-TRANSFERABLE OR SHALL NOT BE SUBLET

The City of Nicholasville reserves the right to reject any and all proposals and to waive any minor informality in proposals received.

CITY OF NICHOLASVILLE

PERFORMANCE BOND:

In the event the City of Nicholasville enters into final contract with a vendor, the City reserves the right to require vendor(s) to provide a Performance Bond up to 100% of the Contracted amount, which may be used to satisfy any direct damages to the City of Nicholasville resulting from a vendor's failure and/or refusal to engage in good faith Negotiation and/or honor the terms of the Proposal, and/or Contract. The Bond must remain in effect for the duration of the contract.

Security Bond:

Vendors are required to submit a Bond Security with their Bid Proposal, as evidence of Financial responsibility. All Responses to this RFP require a Bond or Certified Check in an amount of \$_____ All Proposals not accompanied by a Bond or Certified Check payable to the City of Nicholasville will be rejected as Non-Responsive.