

Request for Proposal
City of Nicholasville
September 13, 2024
#2024-271

This RFP should not be construed as a commitment on City of Nicholasville's part to obtain any Services from any vendor or to fully implement this project. At any time, the City of Nicholasville (The City) may terminate or modify this RFP and request revised proposals from respondents. The City may reject any or all proposals at its sole discretion. All expenses associated with providing the information requested in this RFP are borne solely by the respondents to this document. The City assumes no legal or financial responsibilities for such expenses.

RFP PURPOSE AND SCOPE:

The purpose of this Request for Proposal ("RFP") is to solicit pricing and proposals for Roof Replacement For the City of Nicholasville, Lone Oak Country Club, 44 Club Lane, Nicholasville, Kentucky 40356.

DESCRIPTION OF WORK:

1. **To furnish material, labor and equipment necessary to complete total Roof Replacement of the main Clubhouse (approx. 14,00 sf.)**
Removal of existing metal roofing.
Remove/replace any plywood that may be defected.
Clean up and haul away and dispose of all material removed from old roof and any trash.
The City of Nicholasville will accept recommendations on replacement material from Contractors.

GENERAL CONDITIONS:

1. Contractor will perform all said duties during the working hours Monday through Friday 7:00 a.m. to 4:00 p.m., unless other arrangements have been approved by the City of Nicholasville.
2. Contractor shall furnish all necessary labor, tools, appliances, equipment, supplies and other Accessories.
3. Contractor may store supplies, materials and equipment only in areas as designated by the City.
4. Contractor shall provide Proof of General Liability Insurance in the minimum amount of \$1,000,000.
5. Evidence of Workers Compensation Insurance on all workers.
6. Evidence of having a City of Nicholasville Business License.

E: Scheduled work:

1. Contractor to schedule work as advised by The City of Nicholasville.

G: Scheduled Start Date/Ending Dates:

1. Starting Date: To be determined upon award of Bid.

H. Contractor Requirements:

1. **Access to Property:** As agreed once bid awarded.
2. **Contract Price:** Contract price set forth in this RFP shall become a part of this Contract.
3. **Liability Clause:** Successful bidder shall furnish the following insurance certificates in full amounts Required by Kentucky Statutes. All Certificates shall remain up to date and on file during duration of the contract.
 1. A current Certificate of Liability Insurance must be provided to the Purchasing Department with the Following minimum coverage:
Broad Form Comprehensive General Liability, including Products and Completed Operations.
Bodily Injury: \$1,000,000 each occurrence
Property Damage: \$2,000,000 aggregate
\$1,000,000 each occurrence
 2. Workers Compensation for all employees used on the job pursuant to statute.
 3. Contractor must hold a current City of Nicholasville Occupational License.
 4. Business License, contractor shall provide proof of Business License for the City of Nicholasville.

I. QUALIFICATIONS:

Please submit the following with your RFP package.

1. List at Least (5) References
2. A summary of your relevant experience and qualifications, including examples of work you have done for Other clients.

J. PRIMARY CONTACTS:

Name: Pauline Horsley
Phone: 859-885-1121 or 859-519-6556 - City Cell
Email: pauline.horsley@nicholasville.org
Address: 517 North Main Street, Nicholasville, KY 40356

Name: Doug Blackford, Director General Government
Phone: 859-885-1121 extension 251
Email: doug.blackford@nicholasville.org
Address: 517 North Main Street, Nicholasville, KY 40356

K. TIMELINE & BUSINESS REQUIREMENTS:

**All Request for Proposal MUST be received no later than
September 18, 2024 at 12:00 Noon
517 North Main Street
Nicholasville, Kentucky 40356
Attn: Pauline Horsley
RFP 2024-271**

WORK UNDER THIS CONTRACT IS NON-TRANSFERABLE OR SHALL NOT BE SUBLET

The City of Nicholasville reserves the right to reject any and all proposals and to waive any minor informality in proposals received.