

CITY OF NICHOLASVILLE
ELECTRIC DEPARTMENT
NICHOLASVILLE, KENTUCKY

RFP 2022-210

REQUEST FOR PROPOSAL
SERVICE LINE RIGHT OF WAY CLEARANCE
AND TREE TRIMMING

CITY OF NICHOLASVILLE, KENTUCKY

REQUEST FOR PROPOSAL

SERVICE LINE RIGHT-OF-WAY CLEARING AND TREE TRIMMING

The City of Nicholasville is seeking competitive Request for Proposals on Service Line Right-of-Way Clearing and Tree Trimming. The City of Nicholasville desires to engage a private tree trimming contractor to perform distribution line clearing and tree removal typical to electric distribution lines.

Request for Proposals will be received by the City of Nicholasville until Noon, January 24, 2022. The bidder is solely responsible for the timely submission of his/her bid.

Address bids to the City of Nicholasville, Purchasing Department
517 North Main Street, Nicholasville, Kentucky 40356
On or before January 24, 2022 at Noon, Eastern Time.
Reference RFP#2022-210 on front of envelope.

No bid may be withdrawn for a period thirty days (30) calendar days after the bid opening. The City of Nicholasville reserves the right to reject any and all proposals, and to waive any informality in Request for Proposals received. The city reserves the right to make award in the best interest of the City of Nicholasville.

Direct all questions to: Robert Blackford, Electric Superintendent
517 North Main Street
Nicholasville, Kentucky 40356
(859) 509-6294

Introduction:

The intent and purpose of this Request for Proposal is to establish a contract with a qualified Contractor who can provide supervision, labor, equipment, traffic control, debris removal, and incidentals necessary to perform tree removal services on various utility right-of-way, utility lines, and roadways in and around Nicholasville, Kentucky in accordance with the Scope of Services in this RFP.

Scope of Services and Standards of Work

Contractor obligations:

The Contractor is to supply labor, tools and equipment specified as necessary to provide forces capable of independently performing line clearing along power lines belonging to the City of Nicholasville. All tree trimming work is to be accomplished in accordance with the directions of the Electric Superintendent.

Safety:

Job site activities shall at all times be conducted in accordance with applicable Federal, State and Local requirements to include but not limited to the National Electric Safety Code, and the Kentucky Department of Transportation Manual on Uniform Traffic Control Devices.

Damage to Facilities/Insurance Requirements:

The Contractor shall be responsible for damages by its forces to any City of Nicholasville Utility Facilities or customer owned facilities. The Contractor shall submit proof of Comprehensive General Liability Insurance carried in the minimum amount of \$1,000,000 bodily injury and \$1,000,000 property damage. Workers Compensation and motor vehicle liability insurance are also required. Proof of insurance must be submitted to the City of Nicholasville prior to execution of the contract for services.

Supervision/Customer Notification:

The Contractor shall remain in close communication with the City of Nicholasville designated representative. No work shall commence that has not been directed by the City of Nicholasville designated representative. Contractor shall not respond to customer requests or make any representations to the City of Nicholasville customers, and instead shall request the City's representative. Customer notification of work to be performed at or near customer premises shall be made by the City of Nicholasville.

Contractor Employees:

All employees of the Contractor, while working or performing the line clearing activity of the City of Nicholasville will be required to wear uniform shirts and/or coats identifying them as employees of the Contractor. Employees will maintain a professional attitude toward the work being performed and toward any and all customer contacts incurred while working on the City of Nicholasville system.

Contractor Equipment:

All Equipment used by the Contractor on the City of Nicholasville system shall be in good working condition and have a good general appearance. All safety systems shall be properly engaged and utilized by Contractor and its employees. Contractor to supply list of all Equipment to the City of Nicholasville with Request for Proposal.

Payment:

Invoices may be submitted by Contractor for payment at Contractors discretion, but submissions shall be made monthly with payment net 30.

Assignment:

No assignment, subcontracting, subletting or transferring shall be permitted without written approval of the City of Nicholasville.

Term/Limitation of Time to Complete Work:

The Contractor is expected to start work promptly after the authorization to proceed is issued. Work shall begin within 30 days of the execution date of authorization to proceed, and all work shall be completed within 120 days (approximating 4 months) of the execution date of the contract.

Limitation on Number of Work Crews:

The number of work crews assigned to this contractor and performing services for the City of Nicholasville shall not exceed three (3) crews operating at any given time. This is to ensure that the City of Nicholasville may adequately supervise the work under the contract.

Indemnification:

The Contractor agrees to and shall indemnify and hold the City of Nicholasville harmless from and against all liability, loss, damages or injury, and all costs and expenses (including attorneys' fees and costs of any suit related thereto), suffered or incurred by the City, arising from or related to Contractor's negligent performance under this contract.

References:

The Contractor shall supply, with its bid, professional references of companies or organizations for which it has performed similar right-of-way clearing work within the last 24 months. At least three (3) references shall be included with a contact name and telephone number.

BIDDER REFERENCE FORM

The Contractor shall supply, with its bid, professional references of companies or organizations for which it has performed similar right-of-way clearing work within the last 24 months. At least three (3) references shall be included with a contact name and telephone number.

1. Company Name: _____
Contact Name: _____
Contact Phone: _____ Contact Email: _____
Date(s) of Services Rendered: _____
Brief Description of Specific Services Rendered: _____

2. Company Name: _____
Contact Name: _____
Contact Phone: _____ Contact Email: _____
Date(s) of Services Rendered: _____
Brief Description of Specific Services Rendered: _____

3. Company Name: _____
Contact Name: _____
Contact Phone: _____ Contact Email: _____
Date(s) of Services Rendered: _____
Brief Description of Specific Services Rendered: _____
