

Request for Proposal
City of Nicholasville
May 10, 2023
#2023-231

This RFP should not be construed as a commitment on City of Nicholasville's part to obtain any Services from any vendor or to fully implement this project. At any time, the City of Nicholasville (The City) may terminate or modify this RFP and request revised proposals from respondents. The City may reject any or all proposals at its sole discretion. All expenses associated with providing the information requested in this RFP are borne solely by the respondents to this document. The City assumes no legal or financial responsibilities for such expenses.

A. RFP PURPOSE AND SCOPE:

B. DESCRIPTION OF SERVICES:

The following description outline's the Scope of Work for the Proposal.

1. Surface Paint of 5,680 Feet 3 Plank Fence Board with 6" Post.
Fence to be painted Black.
2. Proposer is responsible for both State and Local Permits for Job Site.
3. Proposer is responsible for all waste debris disposal for the project.
4. Proposer is responsible for all labor, materials and incidentals Necessary for the project.
Work to begin once RFP has been awarded.

Warranty is to be stated on RFP clearly identifying vendors warranty on the Project.

C. PROJECT COORDINATION:

Doug Blackford, Director of General Government

D. SUBMISSION OF RFP:

1. All RFP's shall be enclosed in sealed envelopes and submitted to the City of Nicholasville, 517 North Main Street, Nicholasville, Kentucky 40356, Attention: Pauline Horsley, Purchasing Agent. The Name and address of proposer, date of bid opening and bid name will be shown on the outside of the envelope. **All RFP's must be received on May 24, 2023, at Noon which at that time will be recorded as being received.**
2. Proposer's agree that the price will remain firm and subject to acceptance by the City for a period of 60 calendar days from the bid opening date.

3. RFP'S received after the time set for the RFP opening will not be considered.

1. **Liability Clause:** Successful Proposer's shall furnish the following insurance Certificates in full amounts Required by Kentucky Statutes. All Certificates shall Remain up to date and on file during duration of the contract.
 1. A current Certificate of Liability Insurance must be provided to the Purchasing Department with the following minimum coverage:
Broad Form Comprehensive General Liability, including Products and Completed Operations.

Bodily Injury: \$1,000,000 each occurrence
 \$2,000,000 aggregate

Property Damage: \$1,000,000 each occurrence
 2. Automobile Liability, including any auto, hiring autos and non-owned autos.
 3. Workers Compensation for all employees used on the job pursuant to statute.
 4. Contractor must hold a current City of Nicholasville Occupational License. Business License, Contractor shall provide proof of Business License for the City of Nicholasville.

E. QUALIFICATIONS:

Please submit the following with your RFP Package:

1. List at Least (3) References.
2. A summary of your relevant experience and qualifications, including Examples of work you have done for other Clients.

F. PRIMARY CONTACTS:

Name: Pauline Horsley
Phone: 859-885-1121 or 859-519-6556 City Cell
Email: Pauline.horsley@nicholasville.org
Address: 517 North Main Street, Nicholasville, Ky 40356

Name: Doug Blackford, Director of General Government
Phone: 859-885-1121 extension

WORK UNDER THIS CONTRACT IN NON-TRANSFERABLE OR SHALL NOT BE SUBLET.

The City of Nicholasville reserves the right to reject any and all proposals and to waive Any minor informality in proposals received.

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