



February 13, 2017

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**NEW ALERT SYSTEM**

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The City of Nicholasville is pleased to announce that starting immediately, we will begin using REACH Alert to send you timely information about events affecting our community.

What does this mean for you? We will be able to better communicate with you by providing immediate information regarding a number of potential situations. From notices of water disruption/boil water advisories, hazmat situations, road closures/construction, inclement weather, flooding, fires, AMBER Alerts, etc., we can keep you in the loop within seconds. As a user of REACH Alert, you will be in control of how you receive your messages from us. Setting up your account is very easy to do.

- **Choose up to three ways to receive your messages** – text, voice call, email messaging.
- **Add up to four devices** – 4 phone numbers and/or 4 email addresses that you want to receive your messages.
- **Update your contact information at anytime** – add a phone number or email address when you register, then login to update your info today or three years from now.

**To register, follow these simple steps.**

1. On your computer, go to [www.reachalert.com](http://www.reachalert.com)
2. Click on MY ACCOUNT and then CREATE ACCOUNT
3. Follow the prompts and enter the contact information.
4. When asked which network you wish to join, begin typing **NICHOLASVILLE** and click on our name when it appears in the drop-down list.
5. When asked for address, enter street number on the first line and street name on the second line.

**If you opted to receive text alerts, Reach Alert will send a text message to your cell phone immediately upon completion of your registration. Please enter the 4-digit number on the registration screen and then click the word VALIDATE. If you do not receive this message, please call Reach Alert.**

**If you do not have access to a computer or if you experience any difficulty registering, please contact REACH Alert at (877) 307-9313 and they will complete your registration for you.**